Position Description

Position Title:	Education Intern	Date:	09/14/2026
Reports to:	Director, Mitchell Center for African American Heritage	Position Status (FT/PT)	PT
Hourly Commitment:	5-10 hours/week	Salary:	$4,000, paid out in monthly installments
Internship Start Date:	October 27, 2026	Internship End Date:	February 26, 2027

Job Summary

The Delaware Historical Society is seeking an Education Intern to support the Mitchell Center for African American Heritage's upcoming special exhibition *Breaking Barriers, Building Legacy: Louis L. Redding 125 | Mitchell Center for African American Heritage 10* opening on October 26, 2026. This exhibition, part of the Mitchell Center's annual rotating series at the Delaware History Museum, showcases the pivotal work of civil rights attorney Louis L. Redding that had tremendous influence on the desegregation of education across the United States. The exhibition also examines his relationships with other Delawarean Civil Rights leaders like Jane and Littleton Mitchell, the namesakes of the Historical Society's Mitchell Center established in October 2016.

The Education Intern will work with staff in the Mitchell Center for African American Heritage and Education & Inspiration departments to produce educational activities that engage with the special exhibition *Breaking Barriers, Building Legacy: Louis L. Redding 125 | Mitchell Center for African American Heritage 10*.

Over the course of several months, the selected intern will produce:

- One classroom activity exploring Louis L. Redding's legacies in Wilmington for middle school students
- One classroom activity exploring Louis L. Redding's career achievements for high school students
- A school tour reference guide for the special exhibition *Breaking Barriers, Building Legacy*

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Essential Functions and Responsibilities.

To perform in this position successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Shadow Ambassadors at the Delaware Historical Society to learn the range of the Delaware Historical Society's current school tours and field trip offerings;
- Work with Delaware Historical Society staff to develop and produce educational activities and school tour reference guide;
- Convey complex information about Civil Rights legal cases for middle school and high school-aged students;
- Organize content from the Delaware Historical Society's special exhibition into educational activities that meet Delaware state curriculum goals.

Qualifications:

Education and Experience Requirements:

- Interns should be pursuing a bachelor's degree in education or a similar area, including: Africana Studies, American History, Public History/Humanities, Sociology, Museum Studies, or other related fields.

Knowledge, Skills, and Abilities.

- Proficiency with Microsoft Office Suite programs as well as an understanding of web-based and social media messaging and management.
- Ability to interact with students and the public in a positive, enthusiastic manner.
- Familiarity with Delaware State curriculum standards for social studies.
- Ability to stay on top of correspondence via email or telephone.
- Effective interpersonal skills and ability to work as part of a team.
- Effective written communication skills and ability to write historical content for middle school and high school aged students.
- Positive attitude, an open mind, and flexibility.

Work Environment:

- General office environment
- Intern can work 5-10 hours a week between Monday through Friday, 9:00 a.m. to 5:00 p.m.

Physical Demands:

- Must be able to remain in a stationary position at a desk for about 50% to 75% of the time.

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- May need to lift boxes weighing up to 25 pounds or set up furniture for programs occasionally.
- The person in this position needs to occasionally move about inside the office to access file cabinets, office machinery, etc.

This position description does not imply that the stated requirements are the only expectations for the position. Incumbents are expected to perform any other duties that may be assigned. The Delaware Historical Society has the right to revise this position description at any time. The Delaware Historical Society is an "at will" employer, and as such, neither this position description nor your signature constitutes any form of contractual agreement between you and the Delaware Historical Society.