

Incoming Loan Agreement

This is to acknowledge receipt of the items listed below from:

Name: _____	Date: _____	
Address: _____		
City: _____	State: _____	Zip Code: _____
Phone #: _____	Email: _____	

The above named individual or organization (hereafter referred to as The Lender) is lending to the Delaware Historical Society (DHS) the objects listed (see attachment) for display at the Delaware History Museum and under the conditions set forth in this agreement.

Conditions:

1. The DHS agrees to treat the object(s) lent to the museum as if they were the property of the museum.
2. The DHS agrees to use the object(s) only in the manner and for the purpose stated and will not lend to a third party.
3. The DHS will surrender the object(s) to The Lender only upon The Lender's signing this form and indicating that the loan has been returned. If The Lender cannot receive the loan personally, the estate, or a third party must have proof of their authority to receive the loan.
4. A registered letter is considered an adequate notice of the museum's attempt to notify the lender of their attempt to return the loan.
5. The DHS reserves the right to display all or part of the object (s) on loan, and reserves the right to interpret the object (s) in the display as deemed appropriate by the DHS.

DHS

Signature

Date

The Lender

Signature

Date



Incoming Loan Agreement

Objects and Descriptions:

Return to Lender:

Received By:

Signature

Title

Date

Released for the DHS By:

Signature

Title

Date