



Delaware

HISTORICAL SOCIETY

Position Announcement

Title:	Head of Read House & Gardens Educational Programs
Organization:	Delaware Historical Society - Read House & Gardens 42 The Strand, New Castle, Delaware 19720
Status:	Full-time, with benefits
Salary:	Commensurate with professional experience and accomplishments
Supervisor:	Director of the George Read II House & Gardens

The Delaware Historical Society (DHS) is seeking a dynamic and self-directed individual to work from its New Castle campus as Head of Read House & Gardens Educational Programs. This educator will join the Read House & Gardens (RH&G) staff as it undertakes a comprehensive review of interpretive strategy, public-facing initiatives, and integration across DHS divisions. The incumbent will develop and implement youth and adult programming, as well as provide curatorial and operational support to the Director of the RH&G.

The George Read II House & Gardens comprises a 14,000-square-foot mansion built between 1797 and 1804, with formal gardens added in 1847-48. As an outstanding example of Philadelphia Federal architecture, it was designated a National Historic Landmark in 2016. The site is situated in Historic New Castle, Delaware, adjacent to the First State National Historical Park. In addition to the RH&G, the Delaware Historical Society operates the Mitchell Center for African American Heritage, Delaware History Museum, DHS Research Library, and Willingtown Square in downtown Wilmington. It strives to reach culturally diverse audiences through inclusive programming, exhibitions, and site interpretation.

Position Description:

Education/Programming:

Develop, implement, supervise, and evaluate K-12 educational programs at the Read House & Gardens, including but not limited to school field trips

Manage bookings and other communications associated with school visits and adult group tours

Collaborate with the Director and with staff across the Society to develop and implement adult public programming related to the RH&G

Collaborate with staff across the Society to develop, implement, schedule, and evaluate outreach programs, family programs, and distance learning initiatives

Work with DHS staff to develop youth educational components and supplemental materials for RH&G exhibits and, where applicable, exhibits at the Delaware History Museum

Collaborate with DHS curatorial and education staff to produce and maintain online educational resources

Maintain educational spaces and resources at the RH&G site

Continued

Position Description continued:

Operations:

- Collaborate with the Director and other DHS educators to hire, train, supervise, and evaluate interpretive staff
- Supervise and evaluate the RH&G Visitor Services Manager
- Contribute to a robust and relevant RH&G social media presence
- Assist in promoting RH&G programs and cultivating programmatic partners
- Assist in daily RH&G operations as directed

Curatorial:

- Support ongoing research initiatives
- Contribute to the planning and mounting of exhibits at the RH&G as assigned
- Advise the Director on collections development as related to educational objectives
- Provide collections care and facilities management as assigned

The Head of RH&G Educational Programs will also represent the Society favorably through speaking engagements, publication, and attendance at professional conferences and workshops, and will assist in general Society duties as assigned.

Position Requirements:

- M.A. in history, museum studies, education, or a closely related discipline, or equivalent work experience
- Knowledge of American decorative arts and 18th-/19th-century U.S. historiography preferred
- Excellent writing and public-speaking skills
- Understanding of current trends and strategies in social media
- Demonstrated affinity for collaboration and constructive communication in team-oriented settings
- Demonstrated organizational, leadership, and personnel-management skills
- Ability to interpret site and exhibition content for multiple audiences
- Ability to meet deadlines and to manage multiple duties concurrently

Please send
Cover Letter, Resume, three references:
Rachael Mead, Executive Assistant, at rmead@dehistory.org.

No telephone calls.

The Delaware Historical Society is an equal opportunity employer.
See dehistory.org for more information about the Delaware Historical Society.