



Position Announcement

Title:	Digital Educator (Part-Time)
Status:	Part-time; 15-20 hours/week (dependent on planned programs and projects)
Salary:	\$15.00/hour
Start date:	As soon as possible
Supervisor:	Director of Education

The Delaware Historical Society is a non-profit organization that preserves, promotes, and shares Delaware's history in a welcoming environment to educate, inspire, and empower people and communities.

Position Description:

The Delaware Historical Society (DHS) is currently seeking a dynamic, open-minded, and enthusiastic individual to serve as Digital Educator.

The Digital Educator is an integral member of the Education & Inspiration Team at DHS and will help support and fulfill our mission at the Delaware History Museum, the Jane and Littleton Mitchell Center for African American Heritage, and on DHS-wide virtual platforms.

The Digital Educator will be responsible for learning, creating, and presenting online interactive educational material, and will be expected to utilize Delaware Historical Society collections to develop content for diverse audiences.

Applicants should have a desire to work with and around children, can spark interest in history and museums, and have a desire to work with a diverse constituency to strengthen visitors' understanding of multiple historical perspectives. Teaching and/or training experience is preferred. This position offers potential growth opportunities.

BS/BA in history, education, museum studies, or other applicable degrees is preferred but not required. This position is part-time and offers flexibility in scheduling; hours are assigned based partially on program bookings scheduled during the hours of 8:30 am to 4:00 pm Monday through Friday. Some weekend and evening hours may be required.

Continued



Responsibilities:

- Required to work both on-site and virtually;
- Facilitate the delivery of synchronous and asynchronous Distance Learning educational programs;
- Work collaboratively with the Education & Inspiration team to train Museum Interpreters and create digital learning experiences and associated materials;
- Utilize a variety of technologies to help develop and deliver learning experiences and make recommendations for additional technological needs;
- Perform related administrative duties preliminary and/or following remote sessions;
- Attend training, evaluation, and staff meetings as scheduled;
- Conduct educational programming at DHS as scheduled. This includes, but is not limited to school field trips, adult tours, outreach programs, special events, public programs, and associated educational activities;
- Maintain all educational spaces, equipment, and supplies;
- Contribute to the research, development, and implementation of all educational materials and resources;
- Actively participate and collaborate as part of a team to foster an environment that encourages visitor engagement, multiple perspectives, and inclusiveness;
- Provide security for collections;
- Assist in general DHS duties as directed.

Qualifications/Skills:

- Experience using a variety of digital tools, including but not limited to Google Services, Zoom, LMS platforms, video editing software, and digital educational applications;
- Intermediate computer skills including the ability to use the internet, email, word processing in Microsoft Office, graphics and multimedia, and spreadsheets and databases;
- Willingness to adjust and adapt methods to accommodate emphasis on Museum pedagogy and resources;
- Knowledgeable of or willing to learn about the Museum's collections;
- Excellent verbal and written communication skills;
- Proven experience and ability to work with audiences of a wide variety of ages, abilities, and backgrounds on-site and in a virtual setting;
- Comfort speaking in front of groups, demonstrating enthusiasm for interacting with people, answering questions clearly and directly, and expressing ideas and concepts effectively to museum visitors;

Continued



- Willingness to learn and apply object and inquiry-based teaching methodology;
- Ability to work flexible hours including evenings and weekends;
- Interest in history (especially local history) and a willingness to learn and expand knowledge of Delaware history;
- Ability to lift average weight objects of up to 25 pounds, navigate stairs, and stand or walk for long periods.

Come with a willingness to learn, laugh, smile, and have fun!

Please send a cover letter and resume to:
Visitor Services Manager, Delaware Historical Society
504 N. Market St., Wilmington, DE 19801
or
snesheim@dehistory.org

Please no telephone calls.

The Delaware Historical Society is an equal opportunity employer.
See dehistory.org for more information about the Delaware Historical Society.