



# Delaware

## HISTORICAL SOCIETY

### Position Announcement

<b>Title:</b>	Director - Jane and Littleton Mitchell Center for African American Heritage
<b>Organization:</b>	Delaware Historical Society 505 N. Market Street, Wilmington, DE 19801
<b>Status:</b>	Full-time, with benefits
<b>Salary:</b>	Low-to mid-50s; commensurate with experience
<b>Supervisor:</b>	Delaware Historical Society Executive Director, Mitchell Center Advisory

The successful candidate must demonstrate a passion for public history, African American history and culture, and knowledge of the value and relevance of history in today's society. Maturity and integrity are essential characteristics of the successful candidate. Knowledge of Delaware history and that of the Mid-Atlantic region a plus.

#### **Position Responsibilities:**

- Collaborate with historical society staff, Center for African American Heritage advisory council members, and community partners to design and implement educational, interpretive, and family heritage programs for the Center for African American Heritage;
- Develop, implement, supervise and evaluate all educational programs associated with the Delaware Historical Society's Center for African American Heritage, including administrative tasks associated with the programs;
- Develop, implement and monitor web and social network-based programming associated with the Center for African American Heritage;
- Work as a team member in development, implementation and evaluation of outreach programs including assisting with fundraising or grant proposals where needed;
- Participate and provide support in planning and implementation of education programs institution-wide, including educational components of all exhibitions and publication of the Delaware History Journal;
- Hire, train, supervise and evaluate all guide staff, interns and volunteers associated with the Center for African American Heritage;
- Maintain all educational spaces used for Center for African American Heritage programs;
- Assist in the proper and effective marketing and promotion of Center for African American Heritage programs and events;

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- In consultation with the Chief Curator, participate in the development of collections supporting the purpose and goals of the Center for African American Heritage;
- In consultation with the Chief Curator, provide research assistance and creative input in the development of exhibitions and publications for the Center for African American Heritage;
- In consultation with the Chief Curator, provide reference services to persons seeking access to Center for African American Heritage collections;
- Participate in community outreach through speaking engagements, workshops and other means.

**Education:**

B.A. in American History, African American Studies, museum studies, education, or similarly suitable course of study. Master's degree preferred.

**Experience:**

Three to five years of relevant experience with a public history agency, history museum, historical society, or cultural organization.

Please send  
Cover Letter, resume, three references:  
Rachael Mead, Executive Assistant, at [rmead@dehistory.org](mailto:rmead@dehistory.org).  
No telephone calls.

Position closes when appropriate candidate is hired.

The Delaware Historical Society is an equal opportunity employer.  
See [dehistory.org](http://dehistory.org) for more information about the Delaware Historical Society.